

Performance Measures Fourth Judicial District

Jury Division



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Background Information on the Jury Division

The Jury Office handles recruitment and training of jurors for Civil trials and Criminal trials. The Jury Division provides jurors to all four division courts; Downtown and the three suburban Courts (Brookdale, Ridgedale, and Southdale). The office sends out approximately 30,000 summons every year to prospective jurors.

Jurors are randomly drawn by the computer from the Source List. The Source List is created from the three lists: the Minnesota Voter's Registration list, the Minnesota Driver's License list, and the Minnesota ID list. Then these lists are merged together into one list with all duplicates removed.

To be qualified to serve as a juror, the prospective juror must be:

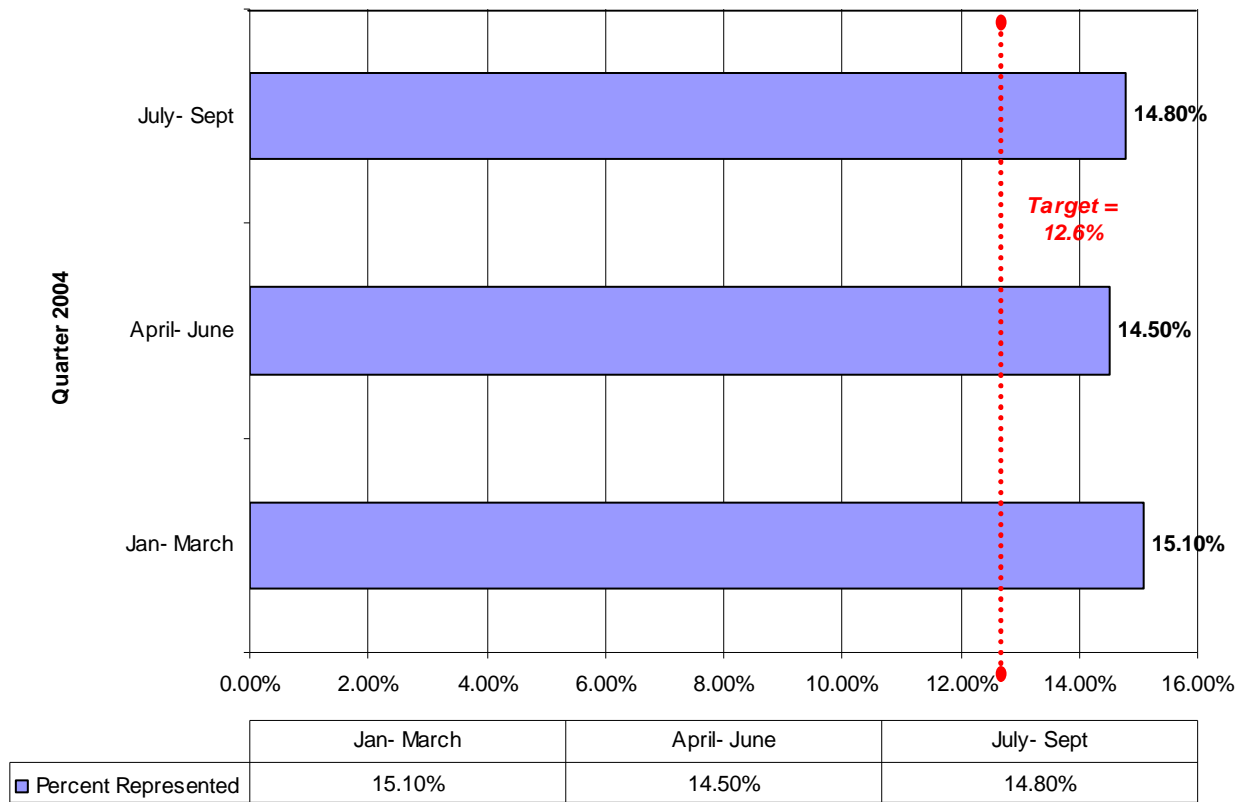
- (1) A citizen of the United States.
- (2) At least 18 years old.
- (3) A resident of the county.
- (4) Able to communicate in the English language.
- (5) Be physically and mentally capable of rendering satisfactory jury service.
- (6) A prospective qualified juror who is 70 years of age or older, who requests to be excused from jury service shall be automatically excused from service.
- (7) A person who has had their civil rights restored if they have been convicted of a felony.
- (8) A person who has not served as a state or federal grand or petit juror in the past two years.

A judge, serving in the judicial branch of the government, is disqualified from jury service.

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Customer- *Provide fair & equal treatment, access to justice*

◆ Are jurors representative of the community?



Source: Jury Office electronic data system: NextGen

The target is the minimum percent minority needed to reflect the Hennepin County population. Although the total reported minority population in Hennepin County for residents 18 years of age and older is 15.9%, when the criteria for jurors is added (see previous page), 12.6% minority population becomes the target. This is based on the 2000 Census for Hennepin County.

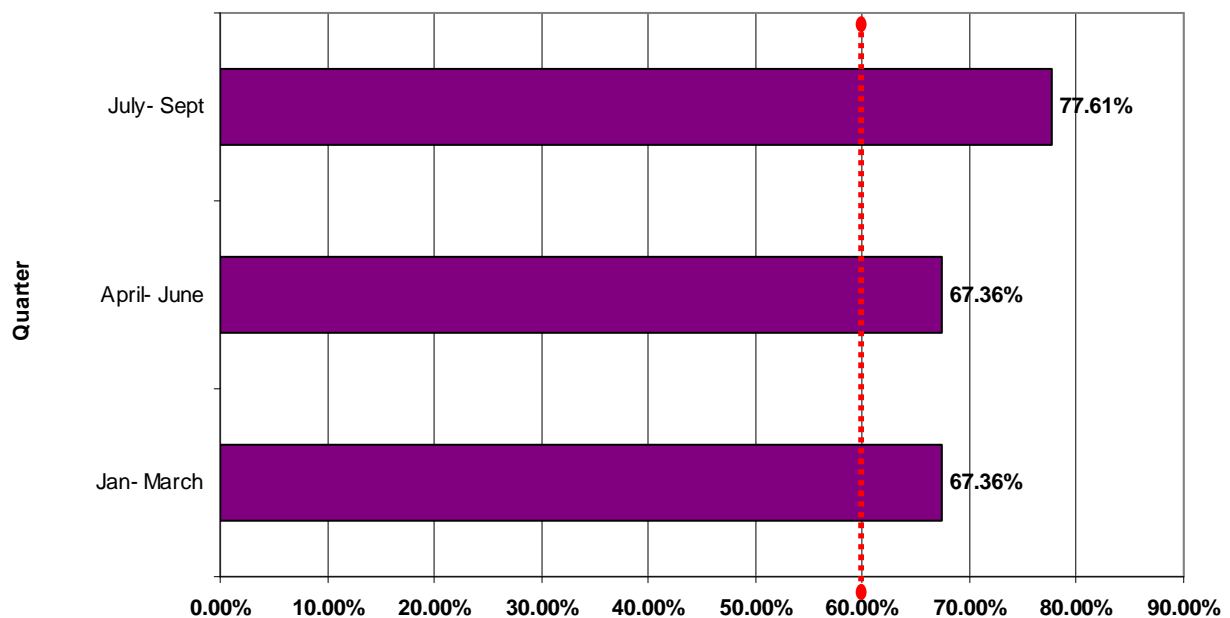
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Process - Fair & timely case processing, Effective & efficient case processing

- ◆ What is the ratio of assigned jurors to sworn jurors?
- ◆ What is the number of jury trials with panels assigned for Criminal and Civil cases?
- ◆ What is the cost per sworn juror (including mileage and fees)?
- ◆ What is the juror summons yield?
- ◆ What is the total juror summons number?
- ◆ What is the status of service of those summoned?

◆ Ratio of assigned jurors to sworn jurors

Assigned versus Sworn Jurors- State Utilization



	Jan- March	April- June	July- Sept
■ Percent Assigned	67.36%	67.36%	77.61%

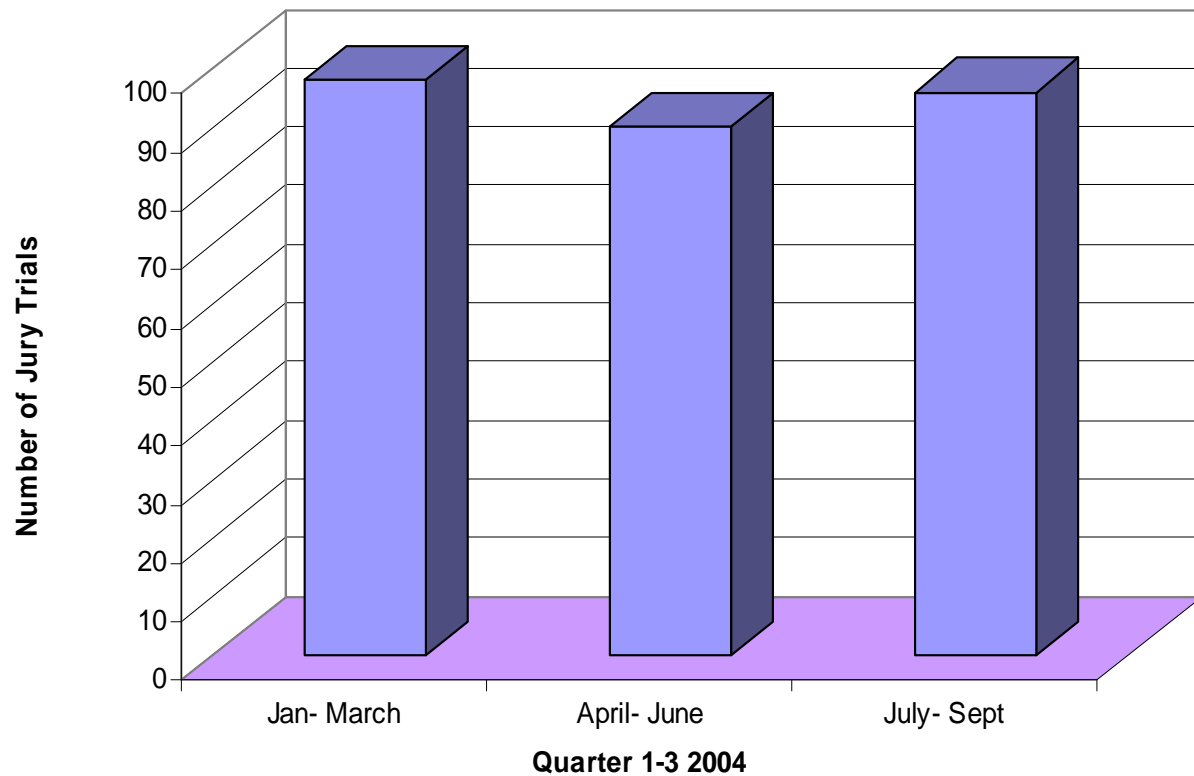
Source: Jury Office electronic data system: NextGen

An assigned jury is the point where a group of jurors are selected for a case (individual person is assigned to a jury that has been assigned to a case). A sworn jury means the selected jurors are ready to start the trial. State guidelines recommend that at least 60% of the assigned jurors are actually sworn in as jurors on trials.

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Process - Fair & timely case processing, Effective & efficient case processing

- ◆ Number of jury trials with panels assigned for Criminal and Civil cases

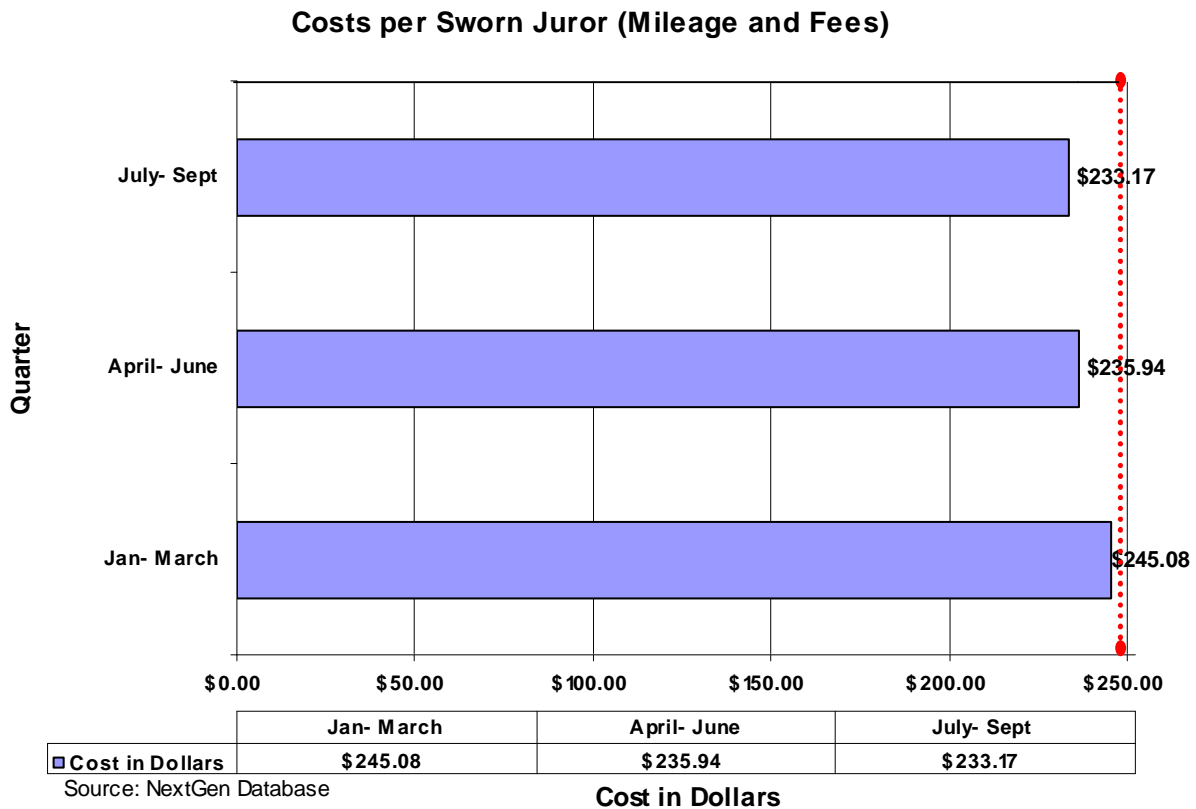


Source: Jury Office electronic data system: NextGen

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Process - Fair & timely case processing, Effective & efficient case processing

- ♦ Cost per sworn juror (including mileage and fees)

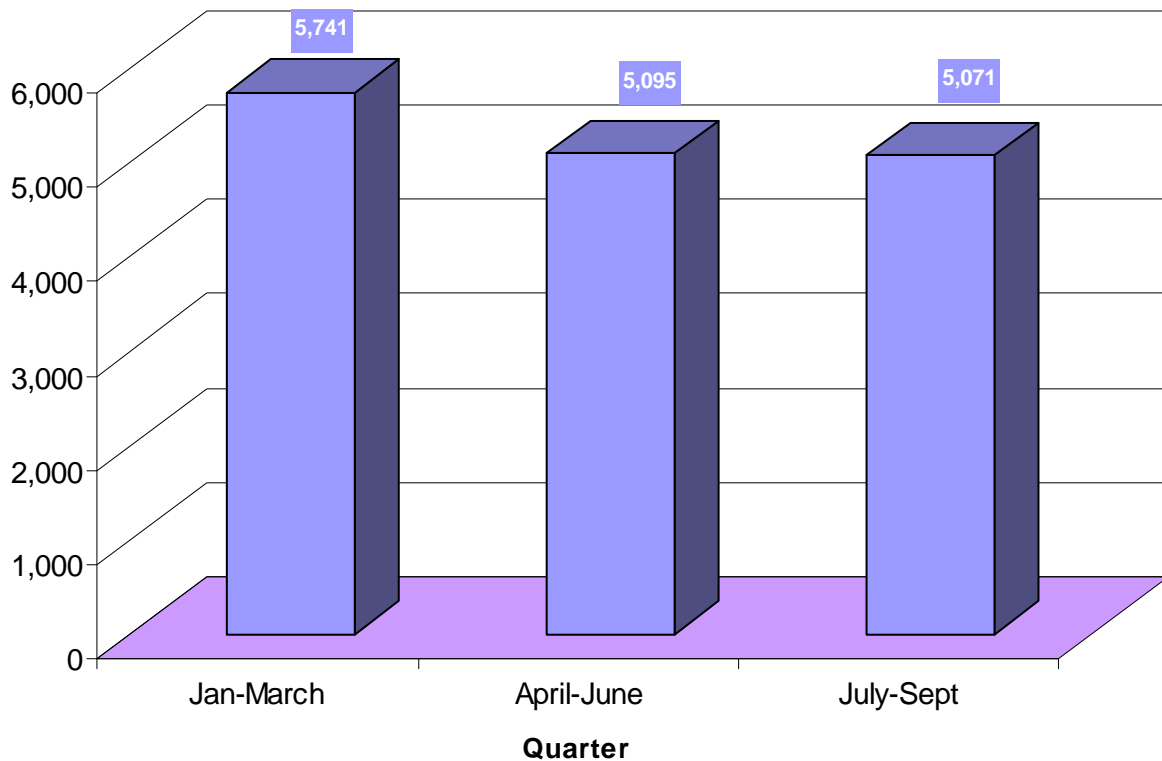


The State of Minnesota Supreme Court Administration recommends that the average cost per juror should be \$250.00 or less. Hennepin County's Jury Division has been below that recommended cost consistently.

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Process - Fair & timely case processing, Effective & efficient case processing

◆ Number of juror summons



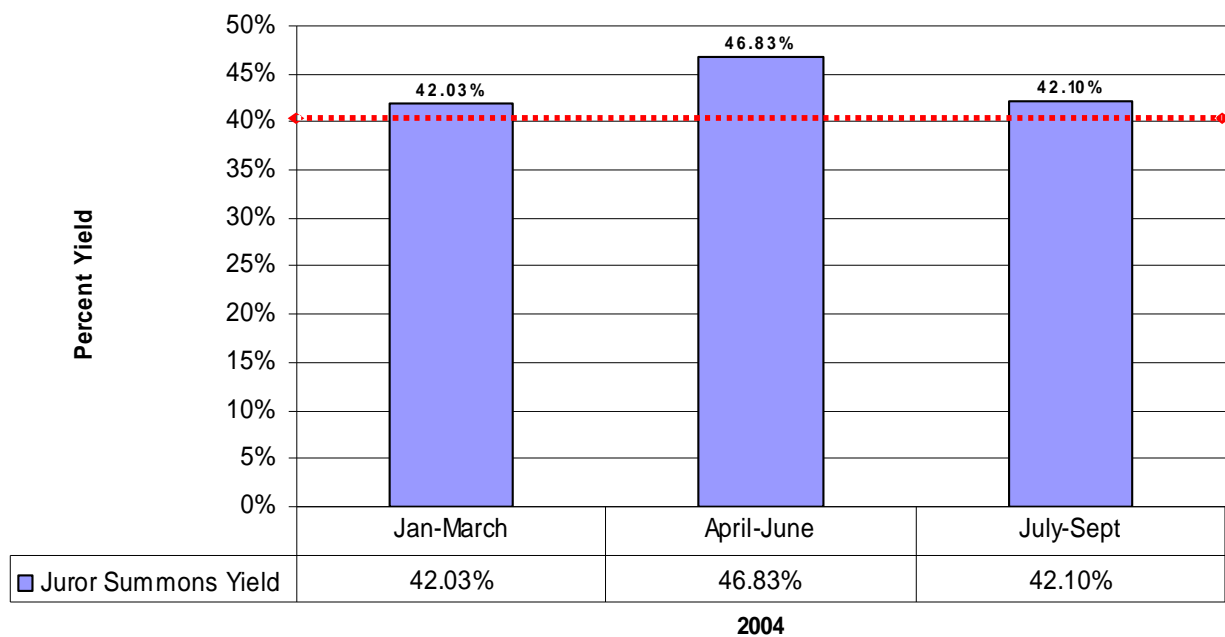
Source: Jury Office electronic data system: NextGen

These include qualification questionnaire and summons-to-serve are mailed to residences in Hennepin County in order to have the jurors we need available for civil and criminal jury trials.

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Process - Fair & timely case processing, Effective & efficient case processing

♦ Juror summons yield



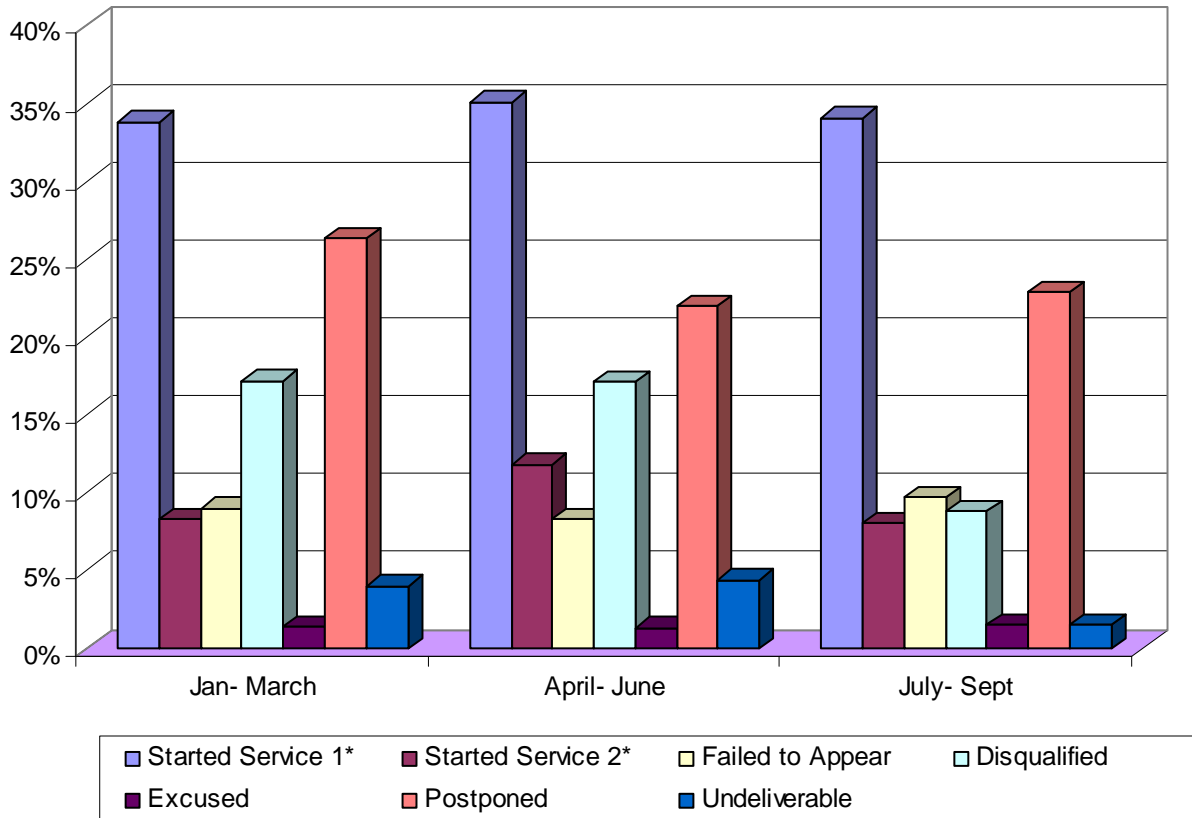
Source: Division Quarterly Performance Measure Recap

The National Center for State Courts recommends that Juror Summons Yield (the number of juror that actually are used for a jury trial) maintain a 40% rate to maintain cost effectiveness. Hennepin County meets that recommendation and actually has consistently had a higher yield.

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Process - Fair & timely case processing, Effective & efficient case processing

♦ Status of service for Jurors



Source: Division Quarterly Performance Measure Recap

Started Service 1 indicates these jurors have reported to the pool. Started Service 2 indicates these jurors are on call.